# ARM IN ARM, INC. FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2020 AND 2019

# **YEARS ENDED JUNE 30, 2020 AND 2019**

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of Arm in Arm, Inc. Trenton, New Jersey

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of ARM IN ARM, INC. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to previously present fairly, in all material respects, the financial position of Arm in Arm, Inc. as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 11, 2021, on our consideration of Arm in Arm, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Arm in Arm, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Arm in Arm, Inc.'s internal control over financial reporting and compliance.

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KLATZKIN & COMPANY<sub>LLP</sub>

Hamilton, New Jersey February 11, 2021

# STATEMENTS OF FINANCIAL POSITION

	June 30,		
	<u>2020</u>		
ASSETS			
Current Assets Cash and Cash Equivalents. Cash Held in Trust. Promises to Give. Grants Receivable. Prepaid Expenses. Food Inventory.	158,879 - 103,852 1,718	\$ 79,001 68,697 32,751 74,913 8,695 4,941	
Total Current Assets	958,376	268,998	
Property and Equipment at Cost, Less Accumulated Depreciation of \$293,205 and \$271,785	80,298	97,423	
Other Assets Investments Beneficial Interest in Assets Held by a Foundation Security Deposits	1,682,922 302,527 9,651	1,349,002 283,464 9,651	
Total Other Assets	<u>1,995,100</u>	1,642,117	
TOTAL ASSETS	\$ 3,033,774	\$ 2,008,538	
LIABILITIES AND NET ASSETS			
Current Liabilities  Accounts Payable	158,879 159,600	\$ 5,897 68,697 - 43,448	
Total Current Liabilities	372,719	118,042	
Net Assets Without Donor Restrictions. With Donor Restrictions.	, ,		
Total Net Assets	2,661,055	1,890,496	
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 3,033,774</u>	\$ 2,008,538	

The accompanying notes are an integral part of these financial statements.

# **STATEMENT OF ACTIVITIES**

# YEAR ENDED JUNE 30, 2020

		Without Donor Restrictions				ith Donor	<u>Total</u>
Support and Revenues							
Donations	\$	1,445,838	\$	554,500	\$ 2,000,338		
In-Kind Food Donations		627,151		-	627,151		
Special Events - Contributions and Revenue of \$43,000							
Special Events - Cost of Direct Benefits to Donors of \$5,459							
Net Revenues from Special Events		37,541		-	37,541		
Grants		676,987		-	676,987		
Net Investment Return		59,083		19,063	78,146		
Net Assets Released From Restrictions		415,961		(415,961)			
Total Support and Revenues		3,262,561		157,602	3,420,163		
. O.G. Cupper and reconstruction		0,202,001		101,1002	0,120,100		
Expenses							
Program Services		2,273,800		-	2,273,800		
Management and General		180,133		-	180,133		
Fundraising and Development		195,671		<u>-</u>	195,671		
Total Expenses		2,649,604			2,649,604		
Total Expenses	-	2,049,004	-		2,049,004		
Change in Net Assets		612,957		157,602	770,559		
Net Assets, Beginning of Year		1,483,017		407,479	1,890,496		
Net Assets, End of Year	\$	2,095,974	\$	565,081	<u>\$ 2,661,055</u>		

# **STATEMENT OF ACTIVITIES**

# YEAR ENDED JUNE 30, 2019

		Vithout Donor Restrictions		With Donor Restrictions		<u>Total</u>
Support and Revenues						
Donations	\$	766,879	\$	232,750	\$	999,629
In-Kind Food Donations		634,573		-		634,573
Special Events - Contributions and Revenue of \$190,356						
Special Events - Cost of Direct Benefits to Donors of \$28,425						
Net Revenues from Special Events		161,931		-		161,931
Grants		695,906		-		695,906
Net Investment Return		64,794		13,950		78,744
Net Assets Released From Restrictions	_	261,341		(261,341)		<u>-</u>
Total Support and Revenues	_	2,585,424		(14,641)		<u>2,570,783</u>
Expenses						
Program Services		2,111,320		_		2,111,320
Management and General		154,346		_		154,346
Fundraising and Development		,		_		250,843
r analasing and Dovolopmontalism		200,0.0				200,010
Total Expenses		2,516,509		_		<u>2,516,509</u>
Change in Net Assets		68,915		(14,641)		54,274
Net Assets, Beginning of Year		1,414,102		422,120		1,836,222
1007.000.0, 209	_	1,117,102		122,120		1,000,222
Net Assets, End of Year	\$	1,483,017	\$	407,479	\$	1,890,496

# STATEMENT OF FUNCTIONAL EXPENSES

# YEAR ENDED JUNE 30, 2020

	Program <u>Services</u>	Management and General	_	
Personnel:				
Payroll	\$ 685,079	\$ 73,075	\$ 155,285	\$ 913,439
Payroll Taxes	50,099	5,344	11,355	66,798
Payroll Service Fee	5,895	629	1,336	7,860
Employee Benefits	107,050	11,419	24,264	142,733
Total Personnel Expenses	848,123	90,467	192,240	1,130,830
Direct Assistance:				
Food	756,799	_	_	756,799
Rent	170,640	_	_	170,640
Security Deposits	34,734	_	_	34,734
Housing Stability and Case Management	34,691	_	_	34,691
Utilities	33,026	_	_	33,026
Other	86,577			86,577
Total Direct Assistance	1,116,467			1,116,467
Other Operating Costs:				
Insurance	26,505	3,656	305	30,466
Fundraising Expenses	-	-	5,459	5,459
Conference and Training	2,515	-	-	2,515
Professional Fees	17,096	29,856	196	47,148
Audit	-	21,025	-	21,025
Maintenance and Supplies	41,034	5,660	472	47,166
Store Supplies and Display	7,239	, -	-	7,239
Office	45,589	6,288	524	52,401
Rent	104,004	14,345	1,196	119,545
Staff and Volunteer Support	1,160	- 1,010	-,	1,160
Telephone	20,679	2,852	238	23,769
Transportation	4,838	667	56	5,561
Utilities	18,988	2,619	218	21,825
Taxes	928	128	11	1,067
Depreciation	18,635	2,570	215	21,420
·				
Total Operating Costs	309,210	89,666	8,890	407,766
Total Expenses	2,273,800	180,133	201,130	2,655,063
Less Expenses Included with Revenues				
on the Statement of Activities:				
Cost of Direct Benefits to Donors			(5,459)	(5,459)
Total Expenses Included in the Expense Section on the Statement of Activities	<u>\$ 2,273,800</u>	<u>\$ 180,133</u>	<u>\$ 195,671</u>	<u>\$ 2,649,604</u>

The accompanying notes are an integral part of these financial statements.

# STATEMENT OF FUNCTIONAL EXPENSES

# YEAR ENDED JUNE 30, 2019

	Program	Management	Fundraising and	
	<u>Services</u>	and General	<u>Development</u>	<u>Total</u>
Personnel:				
Payroll	\$ 590,939	\$ 79,857	\$ 127,770	\$ 798,566
Payroll Taxes	•	5,866	9,387	58,664
Payroll Service Fee	,	627	1,003	6,270
Employee Benefits		10,841	17,346	108,413
Total Personnel Expenses	719,216	97,191	155,506	971,913
Direct Assistance:				
Food	741,114	_	_	741,114
Rent	176,454	_	_	176,454
Mortgage	·	_	_	3,869
Security Deposits	•	_	_	69,807
Housing Stability and Case Management		_	_	52,568
Utilities	39,874	_	_	39,874
Other				26,036
Total Direct Assistance	1,109,722	<del>_</del>		1,109,722
Other Operating Costs:				
Insurance	19,174	2,645	220	22,039
Fundraising Expenses	•	_,0 .0	50,014	50,014
Conference and Training		_	-	1,175
Professional Fees	•	4,907	70,978	111,461
Audit	·	19,005	-	19,005
Maintenance and Supplies	36,910	5,091	424	42,425
Store Supplies and Display	·	-	-	3,123
Office	16,759	2,312	192	19,263
Rent	103,460	14,270	1,190	118,920
Staff and Volunteer Support	1,492	,	-,	1,492
Telephone	•	2,709	226	22,578
Transportation	·	352	29	2,931
Utilities	20,615	2,843	237	23,695
Depreciation		3,021	<u>252</u>	<u>25,178</u>
Total Operating Costs	282,382	<u>57,155</u>	123,762	463,299
Total Expenses	2,111,320	154,346	279,268	2,544,934
Less Expenses Included with Revenues				
on the Statement of Activities:				
Cost of Direct Benefits to Donors			(28,425)	(28,425)
Total Expenses Included in the Expense Section on the Statement of Activities	<u>\$ 2,111,320</u>	<u>\$ 154,346</u>	\$ 250,84 <u>3</u>	<u>\$ 2,516,509</u>
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The accompanying notes are an integral part of these financial statements.

# **STATEMENTS OF CASH FLOWS**

Years Ended June 30, 2020 2019

# Increase (Decrease) in Cash, Cash Equivalents, and Restricted Cash

# **Cash Flows from Operating Activities:**

Cash Received from Grantors and Donors	43,000 159,600 (1,898,979) (5,459) 163 28,781	\$ 1,708,073 190,356 - (1,774,790) (28,425) 18 34,962
Net Cash Provided by (Used in) Operating Activities  Cash Flows from Investing Activities:		130,194
Proceeds from Sales of Investments  Purchases of Investments  Purchases of Equipment	75,000 (378,781) (4,295)	<u>-</u>
Net Cash Provided by (Used in) Investing Activities	(308,076)	(76,884)
Increase in Cash, Cash Equivalents, and Restricted Cash	700,167	53,310
Cash, Cash Equivalents, and Restricted Cash at Beginning of Year	147,698	94,388
Cash, Cash Equivalents, and Restricted Cash at End of Year	<u>\$ 847,865</u>	<u>\$ 147,698</u>

# **STATEMENTS OF CASH FLOWS**

	Years Ended June 30, 2020 20			
Reconciliation of Change in Net Assets to Net				
Cash Provided by (Used in) Operating Activities				
Change in Net Assets	\$	770,559	\$	54,274
Adjustments to Reconcile Change in Net Assets to				
Cash Provided by (Used in) Operating Activities:				
Depreciation		21,420		25,178
Realized (Gain) Loss on Investments		(6,444)		(2,362)
Unrealized (Gain) Loss on Investments		(42,758)		(41,402)
(Increase) Decrease in Operating Assets:				
Promises to Give		32,751		24,233
Grants Receivable		(28,939)		(11,695)
Prepaid Expenses		6,977		(292)
Increase (Decrease) in Operating Liabilities:				
Accounts Payable		6,420		558
Representative Payee Payable		90,182		68,697
Refundable Advance - Paycheck Protection Program		159,600		-
Accrued Expenses	_	(1,525)		13,005
Net Cash Provided by (Used in)				
Operating Activities	<u>\$</u>	1,008,243	\$	130,194

#### **NOTES TO FINANCIAL STATEMENTS**

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### **Note 1. Organization and Operations**

Arm in Arm, Inc. (the "Organization") is a nonprofit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes. The mission of Arm in Arm, Inc. is to partner with the community to achieve stability for neighbors in need. The program focuses on hunger prevention, homelessness prevention, and workforce development for low-income individuals and families in Mercer County, New Jersey. Core programs include the operation of three food pantries, financial assistance for rent, mortgage and utilities, job training, and job search assistance. The Organization is supported primarily through donor contributions and grants. Support from a diverse community network of individual volunteers, schools and colleges, congregations, businesses, foundations, civic groups, public entities, and fellow nonprofit agencies empowers the Organization to support low-income individuals and families across Mercer County in their efforts to achieve food security and housing and employment stability.

#### **Note 2. Summary of Significant Accounting Policies**

#### **Basis of Accounting:**

The financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

#### **Basis of Presentation:**

The financial statements of the Organization have been prepared in accordance U.S. GAAP, which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

<u>Net assets without donor restrictions</u> - Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and Board of Trustees.

<u>Net assets with donor restrictions</u> - Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 2. Summary of Significant Accounting Policies (Cont'd)

#### **Revenue and Support Recognition:**

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Unconditional promises to give due in the next year are reflected as current promises to give and are recorded at their net realizable value. Unconditional promises to give due in subsequent years are reflected as long-term promises to give and are recorded at the present value of their net realizable value, using low risk interest rates applicable to the years in which promises are received to discount the amounts. Conditional promises to give - that is, those with a measurable performance or other barrier and a right of return - are recognized when the conditions on which they are dependent are substantially satisfied.

A portion of the Organization's revenue is derived from cost-reimbursable state and county grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions and/or achieved the specified performance requirements. Amounts received prior to incurring qualifying expenditures or meeting the specified performance requirements are reported as refundable advances in the Statements of Financial Position. The Organization received conditional grants of \$263,487 and \$261,201 that have not been recognized at June 30, 2020 and June 30, 2019, respectively, because qualifying expenditures have not yet been incurred or performance requirements have not yet been met. During the years ended June 30, 2020 and 2019, approximately 15% and 21%, respectively, of total revenues was received through grants from Mercer County.

Donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions and reported in the Statements of Activities as net assets released from restrictions.

Contributions of donated non-cash assets, such as property and equipment, are recorded at their fair values in the periods received. Such donations are reported as increases in net assets without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 2. Summary of Significant Accounting Policies (Cont'd)

#### Revenue and Support Recognition (Cont'd):

Food donations received from individuals, businesses and government agencies are vital to the Organization's mission, enabling it to provide food to those in need. During the years ended June 30, 2020 and 2019, food donations with a value of \$627,151 and \$634,573, respectively, were received. This amount is included as in-kind food donations in the Statements of Activities. Food donations from private sources were valued at \$1.62 and \$1.68 per pound for the years ended June 30, 2020 and 2019, respectively, in accordance with Feeding America's product valuation study. Food received from government agencies is valued at wholesale cost as provided by the respective agencies. The majority of the donated food received was distributed to individuals and families in need. Food with an estimated value of \$4,941 and \$4,941 remained in inventory at June 30, 2020 and 2019, respectively.

Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the periods received. The Organization also receives donated services from unpaid volunteers who assist in special projects. No amounts have been recorded in the accompanying financial statements because the criteria for recognition under U.S. GAAP have not been satisfied.

The Organization receives the free use of office space from Nassau Presbyterian Church. No amounts have been reflected in these financial statements for use of these facilities as it is impractical to reasonably estimate the value. The Organization also receives a substantial amount of donated goods through community partners. The revenue and corresponding expense have been recorded for the donated goods, which are valued based on industry standards.

Revenue from fundraising events is recognized when the event occurs. The amount of revenue in the Statements of Activities is shown net of the cost of direct benefits to donors.

#### **Management's Use of Estimates and Assumptions:**

Management uses estimates and assumptions in preparing its financial statements in accordance with U.S. GAAP. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

#### Cash, Cash Equivalents, and Restricted Cash:

For the purposes of the Statements of Cash Flows, cash includes certificates of deposit, money markets, and highly liquid debt instruments purchased with an original maturity of three months or less. Money market funds held in brokerage accounts are included in investments instead of cash and cash equivalents. The Organization holds cash in trust as a representative payee for the Social Security Administration. These funds are not available for general operating expenses.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 2. Summary of Significant Accounting Policies (Cont'd)

#### Cash, Cash Equivalents, and Restricted Cash (Cont'd):

The following table provides a reconciliation of cash, cash equivalents, and restricted cash reported within the Statements of Financial Position that sum to the total shown in the Statements of Cash Flows at June 30, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$688,986 158,879	\$79,001 68,697
Total cash, cash equivalents, and restricted cash	<u>\$847,865</u>	<u>\$147,698</u>

#### **Promises to Give:**

There were no promises to give at June 30, 2020. All promises to give at June 30, 2019 were collected in full.

#### **Grants Receivable:**

Grants receivable consists of both conditional and unconditional contributions. Grants receivable are from government agencies and are expected to be collected in full, and accordingly, no allowance for doubtful amounts has been recorded. If amounts become uncollectible, they will be charged to the change in net assets when the determination is made. Grants receivable from Mercer County represented 89% and 99% of total grants receivable at June 30, 2020 and 2019, respectively. There were no amounts written off for the years ended June 30, 2020 or 2019.

#### Investments:

Investments are in mutual funds, investing in intermediate-term, investment-grade corporate bonds, stocks, and money market funds. Investments are carried at fair value using quoted market prices in active markets. Realized gains and losses are determined using the average cost method. Mutual funds and money market accounts are not insured by the Federal Deposit Insurance Corporation or any other government agency. Although a money market fund seeks to preserve the value of the investment at \$1 per share, it is possible for the value to fall below \$1 per share.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 2. Summary of Significant Accounting Policies (Cont'd)

#### **Property, Equipment and Depreciation:**

Property and equipment are stated at cost. Significant additions in excess of \$500 are capitalized, while expenditures for maintenance and repairs are expensed as incurred. The cost of property and equipment is depreciated over the estimated useful lives of the related assets. Depreciation is computed on the straight-line method. When property and equipment are sold or otherwise disposed of, the asset account and related accumulated depreciation accounts are relieved, and any gain or loss is included in the Statements of Activities.

#### Inventories:

Inventories, which consist primarily of food items donated by community partners, are valued at the average cost per pound of food. The Organization uses industry data as provided by Feeding America to determine the cost per pound.

#### **Concentrations of Credit Risk:**

The Organization's cash and cash equivalent accounts and interest-bearing deposits in banks and other financial institutions may at times exceed the federally insured limits. The Organization has not experienced any losses in these accounts. Management believes that the Organization is not exposed to any significant risk on these deposits.

#### **Functional Allocation of Expenses:**

The costs of providing various programs and other activities have been summarized on a functional basis in the Statements of Activities and in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Such allocations are determined by management on an equitable basis.

Personnel expenses, including payroll, payroll taxes, and employee benefits, are allocated based on the estimated amount of time each employee spends on each activity. Occupancy expenses, including rent, insurance, telephone, utilities, maintenance, and depreciation, are allocated based on the square footage of each location and the use of each building. Professional fees, office, postage, and transportation are also allocated using the occupancy percentages. All other expenses not noted are charged directly to the specific purpose for which the expense is incurred.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 2. Summary of Significant Accounting Policies (Cont'd)

#### **Income Taxes:**

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization is also exempt from state income taxes and is registered with the State of New Jersey under the New Jersey Charitable Registration and Investigation Act (CRI) of 1994.

The Organization's federal exempt returns are subject to examination by the IRS, generally for three years after they were filed. The Organization's state informational returns are subject to examination up to four years after they were filed. The statute of limitations does not apply to unfiled returns. The Organization believes that all required returns have been filed.

The Organization has determined that there are no material uncertain tax positions that require disclosure in the financial statements. The Organization's policy is to classify income tax related interest and penalties, if any, in interest expense and miscellaneous operating costs, respectively.

#### **Compensated Absences:**

Employees of the Organization are entitled to paid vacations, paid sick days, and personal days off, depending on job classification, length of service, and other factors. It is impractical to estimate the amount of compensation for future absences, and accordingly, no liability has been recorded in the accompanying financial statements. The Organization's policy is to recognize the cost of compensated absences when actually paid to employees.

#### **Adoption of New Accounting Pronouncements:**

For the year ended June 30, 2019, the Organization adopted the Financial Accounting Standards Board ("FASB") Accounting Standards Update ("ASU") 2016-14, *Not-for-Profit Entities* (Topic 958) - *Presentation of Financial Statements of Not-for-Profit Entities*. This update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Organization has adjusted the presentation of these financial statements accordingly.

For the year ended June 30, 2020, the Organization has adopted FASB ASU 2018-08, *Not-for-Profit Entities: Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made* (Topic 958). The Organization has also adopted ASU 2014-09, *Revenue from Contracts with Customers* (Topic 606), as amended. Management believes the standards improve the usefulness and understandability of the Organization's financial reporting. An analysis of various provisions of the revenue standards resulted in no significant changes in the way the Organization recognizes revenue; therefore, no changes to the previously issued audited financial statements were required on a retrospective basis. The presentation and disclosures of revenue have been enhanced in accordance with the standards. The Organization has elected to omit the disclosures that are optional for nonpublic entities.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 2. Summary of Significant Accounting Policies (Cont'd)

#### **Adoption of New Accounting Pronouncements (Cont'd):**

For the year ended June 30, 2020, the Company also adopted FASB ASU 2016-18, *Statement of Cash Flows (Topic 230)*. This update addresses the diversity in practice due to lack of guidance on how to classify and present changes in restricted cash and cash equivalents in the Statements of Cash Flows. The amendment in the ASU requires that restricted cash and restricted cash equivalents be included with cash and cash equivalents when reconciling the beginning and ending total amounts shown on the Statements of Cash Flows. The Company has adjusted the presentation of these financial statements accordingly. The ASU has been applied retrospectively to all periods presented.

#### **Recent Accounting Pronouncement:**

In February 2016, the FASB issued ASU 2016-02, *Leases* (Topic 842). The guidance in this ASU supersedes the leasing guidance in Topic 840, *Leases*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the Statements of Financial Position for all leases with terms longer than twelve months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the Statements of Activities. As a nonpublic entity and as allowed by FASB ASU 2020-05 issued June 3, 2020, the Organization has elected its option to defer adoption of the revised lease standard until its fiscal year beginning after December 15, 2021. The Organization is currently evaluating the impact of the pending adoption of the new standard on its financial statements.

#### **Date of Management Evaluation of Subsequent Events:**

Management has evaluated subsequent events through February 11, 2021, the date on which the financial statements were available to be issued.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 3. Available Resources and Liquidity

The following represents the Organization's financial assets at June 30, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Financial assets at year-end:		
Cash and cash equivalents	\$688,986	\$ 79,001
Promises to give	-	32,751
Grants receivable	103,852	74,913
Investments	1,682,922	1,349,002
Beneficial interest in assets held by a foundation	302,527	283,464
Total financial assets	2,778,287	1,819,131
Less amounts not available to be used within one year:		
Investments held for long-term purposes	(1,682,922)	(1,349,002)
Beneficial interest in assets held by a foundation	(302,527)	(283,464)
Financial assets available to meet cash needs		
for general expenditures within one year	<u>\$ 792,838</u>	<u>\$ 186,665</u>

The Organization receives significant contributions and grants restricted by donors and grantors and considers contributions restricted for programs which are ongoing, major, and central to its annual operations to be available to meet cash needs for general expenditures. The Organization manages its liquidity and reserves to maintain adequate liquid assets to fund near-term operating needs and to maintain sufficient reserves to provide reasonable assurance that long-term obligations will be met. The Organization also has an operating reserve policy which ensures stability and ongoing operations of the Organization. The target minimum reserve is equal to six months of annual budgeted operating expenses. This goal is achieved through the Organization's budgeting process and expenditure policies. The Organization maintains investments with the goal of long-term growth so that income from the investments will provide another source of operating funds. Accordingly, these investments are not available for general expenditures within the next year; however, the board could make them available, if necessary. The Organization maintains assets held by a foundation restricted for the purpose of the Princeton office. These funds are not available for general operating expenditures.

# NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

# Note 4. Investments

Investments as of June 30, 2020 are summarized as follows:

	Cost	Fair <u>value</u>	Unrealized gain (loss)
Vanguard Intermediate Term Investment - Grade Fund Admiral Shares	\$ 448,025	\$ 471,393	\$23,368
Vanguard Admiral Treasury Money Market Fund	996,806	996,806	-
Vanguard Wellesley Income Fund	124,657	136,298	11,641
Vanguard Federal Money Market Fund	78,425	78,425	
Total	<u>\$1,647,913</u>	<u>\$1,682,922</u>	<u>\$35,009</u>

Investments as of June 30, 2019 are summarized as follows:

	Cost	Unrealized gain (loss)	
Vanguard Intermediate Term Investment - Grade Fund Admiral Shares	\$ 432,389	\$ 430,446	\$ (1,943)
Vanguard Admiral Treasury Money Market Fund	637,476	637,476	-
Vanguard Wellesley Income Fund	119,283	128,913	9,630
Vanguard Federal Money Market Fund	152,167	152,167	
Total	<u>\$1,341,315</u>	<u>\$1,349,002</u>	<u>\$ 7,687</u>

The fair value of investments is based on quoted market prices available on an active market.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

# Note 4. Investments (Cont'd)

Net investment return for the years ended June 30, 2020 and 2019 was comprised of the following:

	<u>2020</u>	<u>2019</u>
Dividends and interest		\$ 37,186
Unrealized gain (loss)Realized gain (loss)	42,758 6,444	41,402 2,362
Administrative and investment fees	(2,143)	(2,206)
Total net investment return	<u>\$78,146</u>	<u>\$ 78,744</u>

### Note 5. Property and Equipment

The following is a summary of property and equipment at June 30, 2020 and 2019:

	Estimated useful lives			
	in years	<u>2020</u>	<u>2019</u>	
Computers and office equipment	5 - 7	\$150,070	\$145,775	
Leasehold improvements	7 - 40	144,819	144,819	
Vehicles	5	<u>78,614</u>	<u>78,614</u>	
		373,503	369,208	
Accumulated depreciation		<u>293,205</u>	<u>271,785</u>	
		\$ 80,298	\$ 97,423	

Depreciation expense charged to operations was \$21,420 and \$25,178 for the years ended June 30, 2020 and 2019, respectively.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 6. Endowment Investment and Spending Policies

The Organization's endowment consists of contributions that donors designated for the operation of the Princeton office. Net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

During 2011, the Organization established an endowment fund with the Princeton Area Community Foundation (PACF), an unaffiliated organization, with a \$250,000 contribution received in 2010. The PACF has full authority and discretion as to the investment of the assets of the fund.

The endowment fund of Arm in Arm, Inc. was created by the Board of Trustees to help secure the Organization's future by establishing a base of financial security and providing a flow of investment income to complement annual fundraising. The endowment fund currently includes donor-restricted funds.

The Board of Trustees has interpreted the New Jersey Uniform Prudent Management of Institutional Funds Act ("UPMIFA") as requiring the preservation of the fair value of the original gift, as of the gift date of the donor-restricted endowment funds, absent explicit donor stipulations to the contrary. As a result of the interpretation, the Organization retains in perpetuity (a) the original value of gifts donated to the perpetual endowment, (b) the original value of subsequent gifts to the perpetual endowment, and (c) accumulations to the perpetual endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. Donor-restricted amounts not retained in perpetuity are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

The Organization has adopted investment policies that seek long term capital growth, current income, and growth of income, consistent with prudent, conservative and risk-averse investments for its endowment. For the years ended June 30, 2020 and 2019, the endowment funds were invested with the PACF in pooled separate accounts, where investments are comprised of domestic and international equity funds, corporate bond funds, limited partnerships, alternative investments and cash.

To satisfy its long term objectives, the Organization relies on the total return strategy adopted by PACF. Investments at PACF are invested in a manner that is intended to produce results that match or exceed a blended benchmark of domestic and international equities, corporate bonds and limited partnerships, while assuming a moderate level of investment risk.

The Organization can receive annual payments of up to 5% of the endowment fund's fair value of the prior calendar year-end. The payments can be used for operating expenses of Arm in Arm, Inc.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 6. Endowment Investment and Spending Policies (Cont'd)

The endowment fund is classified as a beneficial interest in assets held by a foundation on the Statements of Financial Position.

Endowment net asset composition at June 30, 2020 is as follows:

	Without donor restrictions	With donor restrictions	<u>Total</u>
Donor-restricted endowment funds: Original donor-restricted gift amount Accumulated investment gains		\$250,000 	\$250,000 52,527
	<u>\$ -</u>	<u>\$302,527</u>	<u>\$302,527</u>

Changes in endowment net assets for the year ended June 30, 2020 are as follows:

	Without donor restrictions	With donor restrictions	<u>Total</u>
Endowment net assets, beginning of year	<u>\$ -</u>	<u>\$283,464</u>	<u>\$283,464</u>
Net investment return:			
Interest and dividends	<b>-</b>	3,490	3,490
Realized gain (loss)	<b>.</b>	2,281	2,281
Unrealized gain (loss)	<b>-</b>	15,435	15,435
Bank fees	<u> </u>	(2,143)	(2,143)
Net investment return	<u> </u>	<u>19,063</u>	19,063
Appropriated for expenditures	<u> </u>		
Endowment net assets, end of year	. <u>\$ -</u>	<u>\$302,527</u>	\$302,527

#### **NOTES TO FINANCIAL STATEMENTS (CONT'D)**

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 6. Endowment Investment and Spending Policies (Cont'd)

Endowment net asset composition at June 30, 2019 is as follows:

	Without donor restrictions	With donor restrictions	<u>Total</u>
Donor-restricted endowment funds: Original donor-restricted gift amount Accumulated investment gains		\$250,000 33,464	\$250,000 <u>33,464</u>
	<u>\$ -</u>	<u>\$283,464</u>	<u>\$283,464</u>

Changes in endowment net assets for the year ended June 30, 2019 are as follows:

	Without donor restrictions	With donor restrictions	<u>Total</u>
Endowment net assets, beginning of year	\$ <u>-</u>	<u>\$283,714</u>	<u>\$283,714</u>
Net investment return: Interest and dividends Realized gain (loss) Unrealized gain (loss) Bank fees	 	4,541 (2,356) 13,971 (2,206)	4,541 (2,356) 13,971 (2,206)
Net investment return	. <u>-</u>	13,950	13,950
Appropriated for expenditures	. <u>-</u>	(14,200)	(14,200)
Endowment net assets, end of year	<u> </u>	<u>\$283,464</u>	<u>\$283,464</u>

From time to time, certain donor-restricted endowment funds may have fair values less than the amount required to be maintained by donors or by law (underwater endowments). Management has interpreted UPMIFA to permit spending from underwater endowments in accordance with prudent measures required under law. As of June 30, 2020 and 2019, there were no donor-restricted endowment funds with fair values less than the amount required to be maintained by the donor.

#### **NOTES TO FINANCIAL STATEMENTS (CONT'D)**

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

# Note 7. Fair Value Measurements

Assets measured at fair value on a recurring basis at June 30, 2020 were as follows:

	<u>Total</u>	Quoted prices in active markets for identical assets (Level 1)	Significant other observable inputs (Level 2)	Significant unobservable inputs (Level 3)
Mutual funds: Intermediate bond funds	\$ 471,393	\$ 471,393	\$ -	\$ -
Income funds	136,298	136,298	-	-
Money market funds	1,075,231	1,075,231	-	-
Beneficial interest in assets held by Foundation	302,527	<del>_</del>		302,527
Total	<u>\$1,985,449</u>	<u>\$1,682,922</u>	<u>\$</u>	<u>\$302,527</u>

Assets measured at fair value on a recurring basis at June 30, 2019 were as follows:

	<u>Total</u>	Quoted prices in active markets for identical assets (Level 1)	Significant other observable inputs (Level 2)	Significant unobservable inputs (Level 3)
Mutual funds: Intermediate bond funds	\$ 430,446	\$ 430,446	\$ -	\$ -
Income funds	128,913	128,913	-	-
Money market funds	789,643	789,643	-	-
Beneficial interest in assets held by Foundation	283,464			283,464
Total	<u>\$1,632,466</u>	<u>\$1,349,002</u>	<u>\$ -</u>	<u>\$ 283,464</u>

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 7. Fair Value Measurements (Cont'd)

Valuation techniques used to measure fair value are prioritized into the following hierarchy:

- Level 1 Determined using quoted market prices in active markets for identical assets.
- Level 2 Determined using other observable inputs such as quoted market prices in active markets for similar assets. There were no assets valued using Level 2 measurements.

Level 3 - The fair value of the beneficial interest in assets held by a community foundation is measured using the fair value of the assets held in the foundation's managed investment pool. The Organization considers the measurement of its beneficial interest in the community foundation to be a Level 3 measurement within the fair value hierarchy because even though that measurement is based on the fair values of the assets in the foundation's managed investment pool as reported by the foundation, the Organization will never receive those assets or have the ability to direct the foundation to redeem them.

The table in Note 6 presents information about the fair value of the beneficial interest in assets held by a foundation.

#### Note 8. Refundable Advance - Paycheck Protection Program

The Organization was granted a \$159,600 loan under the Paycheck Protection Program ("PPP") administered by a Small Business Administration ("SBA") approved partner. The loan is uncollateralized and is fully guaranteed by the Federal government. The Organization is eligible for forgiveness of up to 100% of the loan if the Organization maintains employment levels during its 24-week covered period and uses the funds for certain payroll, rent, and utility expenses. The Organization has initially recorded the loan as a refundable advance and will record the forgiveness in accordance with guidance for conditional contributions when there is no longer a measurable performance or other barrier and a right to return of the PPP loan or when such conditions are explicitly waived. No contribution revenue has been recorded for the year ended June 30, 2020. At June 30, 2020, the PPP loan is reflected as a refundable advance liability on the Statements of Financial Position and receipt of the loan proceeds is treated as a cash inflow from operating activities on the Statements of Cash Flows. The Organization will be required to repay any remaining balance, plus interest accrued at 1% per annum in monthly payments beginning February 23, 2021. Principal and interest payments will be required through the maturity date, April 23, 2022.

#### **NOTES TO FINANCIAL STATEMENTS (CONT'D)**

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

# Note 9. Restrictions on Net Assets

Net assets with donor restrictions at June 30, 2020 and 2019 are available for the following purposes:

	<u>2020</u>	<u>2019</u>
Purpose restrictions: Hunger Prevention Program Homelessness Prevention Program Financial Literacy Workforce Development Census COVID-19 Relief All Kids Thrive Program	\$134,228 16,420 7,865 1,500 9,382 68,473 24,686	\$ 81,852 5,969 28,060 - - - 8,134
	262,554	124,015
Subject to endowment spending policy and appropriation: Princeton Office  Total net assets with donor restrictions	302,527 \$565,081	283,464 \$407,479

Net assets released from net assets with donor restrictions are as follows:

	<u>2020</u>	<u>2019</u>
Satisfaction of purpose restrictions: Hunger Prevention Program Homelessness Prevention Program Financial Literacy	\$100,124 50,049 29,695	\$ 93,147 66,372 24,440
Technology	58,448 70,618 107,027	7,816 51,866 - - 3,500
	415,961	247,141
Pursuant to endowment spending policy and appropriation: Princeton Office		14,200
Total net assets released from restrictions	<u>\$415,961</u>	<u>\$261,341</u>

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 10. Retirement Plan

In 2016, the Organization established a SIMPLE IRA plan for eligible employees. Effective January 1, 2018, the Organization matched 100% of employees' contributions up to a limit of 2% of compensation. Effective January 1, 2020, the match was increased to 100% of employees' contributions up to a limit of 3% of compensation. During the years ended June 30, 2020 and 2019, the retirement plan expense incurred by the Organization was \$16,547 and \$9,946, respectively.

#### Note 11. Operating Lease Agreements and Commitments

The Organization leases space for its Trenton, New Jersey food pantry under the terms of an operating lease which can be cancelled with twelve months written notice. The term of the lease was for five years and expired December 2018. The lease was extended until June 30, 2020. Subsequently, a twelve-month lease was signed for the period from August 1, 2020 through July 31, 2021. Payments were \$7,345 per month for 2019 and 2020.

On November 4, 2016, the Organization signed a lease for another food pantry location. The lease term began on February 1, 2017 and expired on January 31, 2020. Rent during the initial term was \$2,565 per month. The Organization has exercised its option to extend the lease for an additional three-year term through January 31, 2023 with payments of \$2,690 per month.

Minimum future rental payments under non-cancellable operating leases having remaining terms in excess of one year as of June 30, 2020 for each of the remaining years and in the aggregate are:

Year ended June 30,	<u>Amount</u>
2021	\$120,420 39,625 18,830
Total minimum future rental payments	<u>\$178,875</u>

Rental expense under all operating leases aggregated \$119,545 and \$118,920 for the years ended June 30, 2020 and 2019, respectively.

#### NOTES TO FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

#### Note 12. Risks and Uncertainties

The COVID-19 outbreak in the United States in March 2020 has caused business disruption through mandated and voluntary closure of businesses, schools, churches, and other public facilities. The Organization has continued to provide services, with safety measures in place, since the onset of the pandemic. The Organization's donations increased in the final quarter of the fiscal year as donations were received for COVID-19 relief. Also, special events which were planned for spring 2020 were either cancelled, postponed, or moved to a virtual format. Considerable uncertainty remains about the duration of the pandemic and long-term implications on funding from government agencies and other sources. Accordingly, the extent to which COVID-19 may impact the Organization's future financial position, changes in net assets, and cash flows is uncertain and the accompanying financial statements include no adjustments related to the effects of the pandemic.

The Organization invests in various securities. Investment securities are exposed to various risks, such as interest rate, market and credit. Due to the level of risk associated with certain investment securities and the uncertainty related to changes in the value of investment securities, it is reasonably possible that changes in risks in the near term would materially affect the investments and the amounts reported in the Statements of Financial Position. Users of these financial statements should be aware that the financial markets' volatility may significantly impact the subsequent valuation of the Organization's investments. Accordingly, the valuation of investments may not necessarily be indicative of amounts that could be realized in a current market exchange.

#### **Note 13. Financial Statement Presentation**

Certain amounts in the 2019 financial statements have been reclassified to conform to the 2020 presentation. Such reclassifications have no effect on the previously reported change in net assets.

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees of Arm in Arm, Inc. Trenton, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of ARM IN ARM, INC. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated February 11, 2021.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Arm in Arm, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Arm in Arm, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Arm in Arm, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Arm in Arm, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Klatzkin 'i Company, LLP

KLATZKIN & COMPANY<sub>LLP</sub>

Hamilton, New Jersey February 11, 2021